

Executive (KACC) Board Meeting
Thursday, October 13, 2016
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney 8:35 am	Central:	Tonya Evans
Grant Park:	John Palan, Chairman	Herscher:	Richard Decman
Manteno:	Lisa Harrod	Momence:	Gary Miller
Peotone:	Steve Stein	Reg. Office:	Gregg Murphy

Additional Attendee: Doug Enz, President KACC Teachers Union

Absent: Bradley, Kankakee, St. Anne

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on October 14, 2016, at 8:33 a.m.

PUBLIC COMMENT

none

CONSENT AGENDA

1-3) A motion was made by Ms. Evans, seconded by Dr. Decman at 8:34 a.m. to approve the consent agenda including approval of minutes from September Regular and Closed Session meetings of the Kankakee Area Career Center regular meeting, accounts payable, financial reports, and confirm/approve hire of Michelle McWilliams and Courtney Regnier as part-time Cosmetology Instructors. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

4) Mr. Fay reported on:

- a. Progression of negotiating for a new digital imaging (copy) machine lease. Everyone was in agreement there is more competition in our area than previously and many more factors to consider.
- b. AVDC Meeting: Mr. Fay explained there has been more of a "push" in the southern part of the State to move some CTE classes out of Career Centers and locate them at local junior colleges. Mr. Fay explained he did look into this option and discovered there are myriad problems with attendance, junior colleges having an appropriate substitute for class time as well as concerns about mixing young high school students in an adult setting. The end result has been a trend where students entering into CTE classes has seen a dramatic drop and is not a conducive option.

DISCUSSION/ACTION ITEMS

7) Tuition Comparison Report: Mr. Fay distributed copies of the reports. In addition, he had an individual report specific to each school outlining student enrollment and cost per student for past 10 years. Dr. Decman questioned the potential of asking Crete-Monee to join the KACC membership considering their increased student enrollment. Discussion ensued concerning whether or not there is an incentive for them to join – both on the part of KACC and Crete-Monee. This led to a broader discussion concerning member vs. non-member tuition. Dr. Decman expressed his concern with the current

formula utilized for cost-sharing based on enrollment/EAV having one member-school having an average cost per student just about the amount being charged for non-member tuition. Dr. Decman stated maybe “it’s time to raise the tuition to \$2,300 for out-of-district schools.” Dr. Decman presented his case involving costs increasing every year, yet the non-member tuition has remained the same. Mr. Fay explained and reminded everyone of the fact that in-district tuition and flat assessment have remained the same and have not been increased for 15 years – no increase at all. Dr. Decman questioned how KACC can have kept those two fees the same as salaries and other expenses increased. Mr. Fay explained the increased enrollment, especially that of non-member students, coupled with increases in State funding have allowed KACC to operate effectively and, within budget, without increasing the flat assessment and member tuition. Ms. Evans expressed that in her opinion, the board may want to institute policy whereby no member school shall ever pay more than a non-member school. Dr. Decman debated it may be time to change the funding formula entirely, for both member and non-member schools. Dr. Decman suggested research be done to calculate the cost per student and the cost per student per program, as some are more expensive to run than others, and charge non-member schools at those costs. Ms. Harrod expressed her concern that smaller non-member schools might not be able to provide this wonderful opportunity if KACC is priced out of the market. Dr. Murphy reminded everyone the schools still are able to receive the GSA on students who attend the Career Center. Dr. Palan spoke of his experience on his cost per student was much higher when Grant Park sent fewer students. Now that more students from Grant Park attend, the cost per student has dropped to a reasonable amount. Mr. Stein spoke of Peotone’s size of enrollment and incredibly high EAV’s impact on their cost per student, creating a larger share of the flat assessment. Dr. Decman pressed his opinion there needs to be research on the potential for a flat fee to be charged to all member schools and requested Mr. Fay calculate a cost of student to see what the flat fee might look like. Dr. Murphy questioned where the tipping point for the cost to a smaller school might be. He also agreed with Mr. Fay in that member schools have priority for new enrollments. There were students from non-member schools turned away this year when programs were already at capacity. Dr. Palan stated his preference to have a separate leadership meeting to discuss this issue thoroughly. Mr. Stein requested to attend as well. Dr. Palan will arrange a meeting date/time and an Agenda will be publicly posted.

- 8) PRESS Policies Presented for Second Reading and Approval: A motion was made by Ms. Evans, seconded by Ms. Harrod at 9:15 a.m. to approve the PRESS policies as presented with the exceptions of policy 4:45 Insufficient Fund Checks and Policy 7:270 Administering Medicines to students, whereby no optional language in either police is accepted. Dr. Decman questioned whether or not KACC had a student nurse, which it does not. Student medication is self-administered per parent/physician plan on file. Mr. Fay stated we have an instructor who is an EMT, as well as our RN’s who teach CNA and Med. Term. Motion carried by unanimous roll call vote.

INFORMATIONAL ITEMS:

- 9) Principal’s Report: Ms. Goodale was unavailable to attend this meeting. Mr. Fay presented her report highlighting the significant drop in number of discipline referrals. Mr. Fay was asked by Ms. Harrod to what he attributes the drop in referrals? Mr. Fay stated we not only have a really nice group of good and well-mannered students, with enrollment so large, students are grateful for the opportunity to attend.
- 10) Special Populations Report: Mr. Kelley spoke about the following topics:
- a. Learning Center: 329 students will receive tutoring services: 96 for reading and 233 for math. Letters with WorkKeys test results were sent home to parents with students.
 - b. Sophomore Day: This annual event will be held Tuesday, October 18th. Mr. Kelley included a report on sophomore attendance reservations in his report.

- c. Parkland College: Mr. Kelley spoke about his trip yesterday with Christopher Morse to investigate potential for dual college credit for our Collision Repair Technology program. Overall, Mr. Kelley stated he was extremely impressed with Parkland's campus and programs. It looks very favorable we will receive the dual credit for Collision, which is currently the only course taught at KACC which does not include an opportunity to earn dual college credit, at no cost to the student.
- d. Internship Program: Mr. Kelley informed the board of recent difficulties in determining intern sites for the Medical Terminology students who have earned their C.N.A. He is still looking for opportunities. The availability decreased when the local hospitals began their policy of only accepting college students. Mr. Kelley is also investigating the opportunity to rotate students through internships instead of the 2-3 days per week during their KACC timeslot. BIMBA has once again taken two KACC students for internship. They have been a wonderful business partner to the Career Center.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Mr. Stein at 9:26 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

Dr. John Palan, Chairman