

Executive (KACC) Board Meeting
Thursday, February 16, 2017
Kankakee Area Career Center

Members Present

Beecher:	Jeffrey McCartney	Central:	Tonya Evans
Grant Park:	John Palan, Chairman	Herscher:	Richard Decman
Manteno:	Lisa Harrod	Momence:	Gary Miller
Peotone:	Steve Stein	St. Anne:	Charles Stegall
Reg. Office:	Gregg Murphy		

Additional Attendee: Doug Enz, President KACC Teachers Union

Absent: Bradley, Kankakee

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on February 16, 2017 at 8:31 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

1-3) A motion was made by Mr. Stein, seconded by Dr. Decman at 8:31 a.m. to approve the consent agenda including approval of minutes from the January Regular and Closed Sessions of the KACC Executive Committee, accounts payable, and financial reports. Motion carried by unanimous roll-call vote. Mr. Fay informed the members on the fact the State is \$500,000 in arrears with KARVES' receivables.

DIRECTOR'S REPORT

4) Mr. Fay reported on:

- a. Dave Shepard, an educational consultant, recently spent two days at the Career Center. The first day was spent observing instructors in class. The second day, Mr. Shepard met with individual instructors to share his observations. Mr. Fay stated this was a great way to have an independent assessment which seemed to be well received by our instructors.
- b. Proven: Mr. Fay will be meeting with a representative to discuss having all the school printers on one contract. Mr. Fay's intention is to improve functionality and streamline workflow for both instructors, office staff and KACC IT staff.
- c. Dora Welker, ISBE Division Chair of College and Career Readiness, is retiring. Mr. Fay stated this leaves the State with 3 people in this division, once staffed by 40.

DISCUSSION/ACTION ITEMS

- 5) PRESS Policies Presented for Second Reading and Final Approval: Ms. Harrod made a motion, seconded by Ms. Evans at 8:35 a.m. to approve the PRESS Policies for final approval and implementation with the following edits and exceptions:
- a. Board Member Compensation Expense 2:125 – edit to establish \$800 per day maximum.
 - b. Sample Resolution to Regulate Expense Reimbursements 2:125-E3: Not approved
 - c. Restrictions on Publications: Elementary Schools 7:310: Not Approved

- d. Educational Support Personnel – Sick Days, Vacation, Holidays, and Leaves 5:330: Approve with edit to reflect KACC policy of awarding leave the first year of employment, prorated based on the number of months remaining in the fiscal year.

Motion carried by unanimous roll-call vote.

- 6) Tuition/Flat Assessments: Mr. Fay called everyone’s attention to the updated tuition report included in the Board packet. Mr. Fay restated the fact of the tuition costs fluctuating with the number of students a school sends to KACC. Dr. Palan spoke about some of the options bantered in previous meetings, especially concerning the goal of not having a member school pay more than a non-member school, stating “Peotone deserves an answer.” Dr. Palan requested Mr. Fay put this item on the agenda for the next Leadership Committee meeting.

INFORMATIONAL ITEMS:

- 7) Principal’s Report: Ms. Goodale is attending the IACTE Conference today. In her absence, Mr. Fay disseminated the Preliminary Enrollment Report, including the report from last year. Enrollment numbers of note: Crete Monee at 96, up from 59; C.N.A. is “challenging” as we need to limit it to 40 students to meet IDPH regulations; Collision, at 24, historically increases due to course transfers; and, Welding is “maxed-out.” Mr. Miller questioned why Momence was listed as coming in 2 slots. Mr. Fay stated it was overlooked from the previous year, stating KACC realizes only 1 timeslot for them. Mr. Fay also stated BBCHS is going from attending 3 slots to only attending 2nd and 3rd slot next year. Dr. Palan questioned if Mr. Fay will utilize this to address staffing changes at the March meeting. Dr. Murphy questioned whether or not parent orientation meetings have taken place. Mr. Fay reported Ms. Goodale did hold several parent orientation group meetings for both Cosmetology and C.N.A. Training. She has also met with some parents on an individual basis.
- 8) Special Populations Report: Mr. Kelley spoke about the following topics:
 - a. Learning Center: Well underway this second semester, with the majority of students working on mathematical skills. Once post-testing is complete, Mr. Kelley will share scores with principals and counselors.
 - b. WorkKeys: *Locating Information Test* will be administered March 14th through 17th. This is a voluntary assessment. Students must register by March 3rd
 - c. Career Awareness Day, April 4 & 5: There are approximately 1,200 students registered for this 2-day event. Information/registration programs were provided for each Board member. Mr. Kelley once again, extended an invitation to the members to attend at any point during the event. Freshman Showcase: Mr. Kelley extended his appreciation to BBCHS for inviting him to attend this event, stating he really appreciates being able to be a part of the overall curriculum offerings.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Mr. Miller at 9:18 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

Dr. John Palan, Chairman