

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, May 11, 2017
Kankakee Country Club

Members Present

Beecher – Jeff McCartney & Karen Scrementi
Bradley – Thomas Cooke (Chairman)
Grant Park – John Palan and Jerry Fick
Herscher – Dr. Richard Decman (KACC Board Vice Chairman) & Joe Powers
Kankakee – Karen Johnston
Momence – Gary Miller & Sandra Illum (Secretary)
Peotone – Richard Uthe
Regional Office, Gregg Murphy

Director – Don Fay
Assistant Director /Principal – Bosa Goodale
Special Populations/Assistant Principal – Matt Kelley
Bookkeeper – Dan Gesell
Recording Secretary – Alice Argyelan

Absent: Central, Manteno and St. Anne

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois was called to order on May 11, 2017 at 6:15 a.m.

PUBLIC COMMENT

Mr. Cooke welcomed everyone and requested brief introductions be made of those present.

CONSENT AGENDA

- 1-4: A motion was made by Mr. Fick, seconded by Mr. Uthe at 6:18 p.m. to approve the Consent Agenda including minutes from the April regular meeting of the Kankakee Area Career Center, minutes from the March KARVES/KACC Combined Regular meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 5) Director's Report: Mr. Fay welcomed everyone and then provided the additional information:
- a. Connections Conference: Mr. Fay and Ms. Goodale attended this annual conference. He mentioned the speakers were excellent and remarked how the keynote speaker, who is nationally-renowned, mentioned babies laugh around 200 times per day and adults 20. Mr. Fay stated those in attendance were advised to "Lighten up."
 - b. Student Recognition Ceremony: Enthusiasm and gratitude filled the auditorium last Thursday during the Student Recognition Ceremony where \$15,900.00 in scholarship and awards were given away. Mr. Fay expressed his thanks to Dr. Murphy for attending, as well as other representation from a variety of districts. There was quite a bit of money awarded during the evening, including \$6,500 from the Spaulding-Lawrence Golf Outing. Mr. Fay

- encouraged those who have not signed up to play this year, to please do so and continue supporting this outing. There are already 78 golfers registered with over a month yet to go!
- c. June 30th: Mr. Fay will retire as of June 30th. Mr. Fay stated Mr. Kelley has been selected and confirmed to take his place as Director. Dr. Palan took a few moments to thank Mr. Fay for serving Kankakee Area Career Center and KARVES. Dr. Palan stated that through Mr. Fay's leadership, the Career Center reached heights he, himself, did not think possible. Everyone in attendance gave a round of applause in acknowledgement of Mr. Fay

DISCUSSION/ACTION ITEMS

- 6) Discuss Election of KARVES Executive Officers: Vote August, 2017: Mr. Cooke informed the members there will be an election of Executive Officers for the KARVES Administrative Board of Control. Mr. Powers nominated Mr. Ruder return to Vice-Chair. Mr. Cooke requested anyone else interested in serving as an Executive Officer to please contact the KARVES Office. Elections will take place at the August meeting.
- 7) Approve Out of State Travel for SkillsUSA National Competition in Louisville, Kentucky: Mr. Fay highlighted the students who earned the opportunity to go to National SkillsUSA competition. There are 5 students, 2 male and 3 female who will compete. Mr. Fay stated he will send 1 male chaperone and 1 female chaperone for the competition which takes place June 19th through the 24th. A motion was made by Ms. Johnston at 6:23 p.m. to approve out of state travel for SkillsUSA Nationals. Motion carried by unanimous roll-call vote.
- 8) KARVES Annual Budget Presentation for First Reading: Mr. Kelley presented the annual KARVES' Budget to the members present. Mr. Kelley reviewed the information highlighting the income and expenses surrounding CTEI and Perkins grants. A motion was made by Mr. Fick, seconded by Ms. Illum at 6:28 p.m. to accept the first reading of the KARVES' Annual Budget. Mr. Cooke asked members for questions. Hearing none, motion carried by unanimous roll-call vote.
- 9) KACC Annual Budget Presentation for First Reading: Mr. Kelley presented the annual KACC Budget to the members present. Mr. Kelley reviewed income and expenses for each general fund account, highlighted fund balances and informed the board the budget was done without including any payments from the State of Illinois, to ensure a conservative budget. Mr. Kelley stated he was happy to report even without the State funds, KACC will be positive in the amount of \$16,318.89 once expenses are taken from anticipated income. A motion was made by Mr. Uthe, seconded by Ms. Illum at 6:34 p.m. to accept the first reading of the KACC Annual Budget. Mr. Cooke asked members if they had questions. Hearing none, motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

- 10) Principal's Report: Mr. Fay reported that Ms. Goodale's absence was due to a recent automobile accident. Several members expressed best wishes for a speedy recovery. Mr. Kelley called attention to the KACC Year-End survey disseminated to the members. Mr. Fay stated that over 80% of students surveyed answered the question relating to the reason they did not complete 2 years at KACC was because they could not fit the program into their school schedule. While this is unfortunate, according to Mr. Fay, it is understandable. Mr. Fay also mentioned KACC attendance remains at 97% for April. Student discipline report was reviewed.
- 11) Special Populations/Assistant Principal Report: Mr. Kelley reported on the following:
 - a. ACT WorkKeys: Mr. Kelley shared the results of the ACT WorkKeys issuance of the Career Readiness Certificates. Mr. Kelley was delighted to report there were 197 of 220 students earning a certificate.
 - b. Emerging Workforce and Career Conference: Mr. Kelley spoke about this recent event held at KACC. There was a wide variety of professionals who came to KACC and spoke to students about opportunities for careers in our area. The comments Mr. Kelley received from the professionals in attendance were all positive. Mr. Kelley encouraged members to visit our website to learn more about this great event.

- c. Perkins and CTEI Grants: The State has yet to open the grants online. Mr. Kelley spoke with Brian Houser, who recommended submitting information and to be prepared for completion by July 1st. Mr. Howser also told Mr. Kelley not to be surprised if the grant requests aren't "kicked back" at least once.
- d. Mr. Kelley spoke in general about how phenomenal the students are this year. He told some individual stories of students involved in 8th Grade Day and SkillsUSA. Mr. Kelley quoted Mr. Fay and concurred "SkillsUSA is like the State Playoffs of CTE."

OTHER BUSINESS:

Mr. Cooke reminded everyone present the next combined KARVES/KACC Administrative Board of Control meeting will be August 10th at the Kankakee Country Club. A quorum is vital as the final reading and passage of the annual budgets will be presented and required State forms signed by KARVES school board members.

ADJOURN:

There being no further business to discuss, a motion was made by Ms. Johnston, seconded by Mr. Fick at 6:47 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice vote.

As Recorded By: _____
Sandra Illum

Attested: _____
Thomas Cooke, Chairman