

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, November 10, 2016
Kankakee Country Club

Members Present

Beecher – Jeff McCartney & Ed Palmisano
Bradley – Thomas Cooke (Chairman)
Grant Park – John Palan (KACC Chairman) & Jerry Fick
Herscher – Dr. Richard Decman (KACC Board Vice Chairman) & Dave Ruder (KARVES Vice-Chair)
Kankakee – Genevra Walters & Karen Johnston-Gentry
Momence – Gary Miller & Sandra Illum
Peotone – Richard Uthe
Regional Office, Gregg Murphy

Director – Don Fay
Assistant Director /Principal – Bosa Goodale
Special Populations/Assistant Principal – Matt Kelley
Recording Secretary – Alice Argyelan

Guest Presenters: Jeff Benoit and Shelly Peterson, Elite Flight Training

Absent: Central, Manteno, St. Anne

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois was called to order on November 10, 2016 at 6:34 P.M.

PUBLIC COMMENT

None.

CONSENT AGENDA

- 1-4: A motion was made by Mr. Ruder, seconded by Mr. Uthe at 6:34 p.m. to approve the Consent Agenda including minutes from the October Regular meeting of the Kankakee Area Career Center, minutes from the August KARVES/KACC Combined Regular meeting, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

GUEST SPEAKER

- 5) Mr. Fay introduced Jeff Benoit and Stacy Peterson from Elite Flight training and Aircraft Management, LLC. Mr. Fay gave a brief overview of a recent meeting he, Mrs. Goodale and these representatives held concerning the potential for a flight training curriculum at the Kankakee Area Career Center. A short presentation was given which included:
- Stages of Aviation Training
 - Potential for Dual Credit with KCC
 - Overview of fleet of planes and equipment
 - Potential aviation career paths

- Science and mathematical components of the training program
- Costs associated with continuing in-air training following written program

Dr. Walters and Mr. Ruder questioned the number of hours associated with the program, to which they stated 137 hours for First Pilot I course time followed by 40 hours of actual flight time. Dr. Decman questioned cost of obtaining a pilot's license, with the answer of \$9,000 - \$11,000. Dr. Decman questioned the cost if students received their book portion of the training at KACC. Mr. Benoit estimated \$8,000. Mr. Palmisano questioned whether students can receive a math credit for this type of program. Ms. Goodale and Mr. Fay spoke about this component having been discussed for other curriculum at KACC which is heavy in math and/or science. Ms. Goodale stated the decision to award a math credit is for the individual school board to decide for themselves. Mr. Ruder questioned the amount of time students will have from when written coursework is completed to actually have them complete in-air flight training? Ms. Peterson stated there is a 2-year window. Dr. Walters questioned what the consequence is for going past the 2-year window. Mr. Benoit explained there is a refresher course if the 2 years goes by without completing. Short discussion ensued about transferring dual credit. It was suggested SIU, Lewis University, Purdue and Parkland are likely candidates for accepting the dual credit. Mr. Palmisano stated this may be a unique opportunity for students. Mr. Cooke questioned the difference between Part 61 and Part 141 applications for Flight School licensing. Mr. Benoit stated there are additional regulations for them to comply with as they run their school. Elite has applied for a Part 141 License and currently holds a Part 61. Several members stated they are interested in learning more about the potential for this curriculum at KACC.

DIRECTOR'S REPORT

- 6) Director's Report: Mr. Fay informed the Board of a presentation he gave at the Economic Alliance of Kankakee earlier this morning. Mr. Fay stated he believes it is important to maintain communication with this group and do everything he can to make sure they know about KACC and the courses we teach. Mr. Fay encouraged the Alliance members to come to KACC and tour the facility. Mr. Fay provided the Alliance members with information highlighting the certifications and dual credit students can earn during their studies at KACC. Mr. Fay spoke of his intent to keep the relationship between the Alliance and KACC moving forward and continuing to educate them about the wonderful students who move on to post-secondary education and embark on successful careers.

DISCUSSION/ACTION ITEMS

- 7) Tuition Rates – Member/Non-Member Schools: Mr. Fay reported the KACC Leadership Committee met to discuss member and non-member tuition for KACC. When the average tuition per school was reviewed, of the 14 schools, one (1) member school paid a bit over \$30 per student more than non-member schools. There will be further discussion on this matter at the December meeting of the KACC Executive Committee meeting as the formula for tuition and flat assessments are reviewed.
- 8) Director's Position Update: Dr. Palan stated interviews will take place in December. It is the search committee's plan to provide an update on the process/candidates at the December or January meeting.

INFORMATIONAL ITEMS:

- 9) Principal's Report: Ms. Goodale reported the following:
 - a. Counselor's Day: Elite Flight School has been invited to attend this event on December 6th. This will allow counselors to hear first-hand about this potential program. Ms. Goodale stated following the meeting, an interest survey will be initiated.
 - b. Principal's Meeting: The meeting will be held December 14th during the noon-hour.
 - c. Attendance: KACC Attendance for the month of October was 98%.
 - d. Discipline: There were 11 referrals to the principal's office. Mr. Cooke questioned whether this is a normal amount of referrals, to which Mrs. Goodale stated referrals are actually down. Mr. Cooke further questioned to what Ms. Goodale attributes this decline? Ms. Goodale stated the group of students we have at KACC seem to be an extremely great group!

- 10) Special Populations/Assistant Principal Report: Mr. Kelley reported on the following:
- a. WorkKeys: Post-tests will be administered the first week of December.
 - b. Sophomore Day: Mr. Kelley reported there were 719 reservations, with 639 attendees for this year's Sophomore Day. Mr. Kelly also shared survey results with the Executive/Administrative Board Members.
 - c. Career Awareness Days: Mr. Kelley stated April 4th and 5th has been reserved at the Hilton-Riverstone Convention Center. Mr. Kelley stated last year, there were 1,400+ students. The costs associated with utilizing this venue have increased substantially. Mr. Kelley is in the process of negotiating a new price.
 - d. Career Coaches: Our two new career coaches began working with the Career Center students on developing their resumes and portfolios. Mr. Kelley stated he is happy with the way the year is progressing and seeing the students being asked to be more formal in garnering their letters of recommendation.
 - e. KARVES/KACC Advisory Committee Meeting: Mr. Kelley informed the Board of a recent school-wide advisory meeting where each program was asked to invite one person from their curriculum-specific industry. Overall, there was a great turnout for this meeting. Darla Jepson, from KCC, presented information about Career Pathways and KHS' Beth Anderson spoke about District 111's Career Academy initiative. Mr. Kelley plans on holding another Advisory Committee meeting in April. In the meantime, individual KACC curriculum-specific advisory committee meetings will continue to be a requirement for our instructors.
 - f. Veteran's Day: Mr. Kelley thanked those schools who are holding special activities tomorrow for Veteran's Day as their way to honor our veterans.

ADJOURN:

There being no further business to discuss, a motion was made by Mr. Ruder, seconded by Mr. Uthe at 7:25 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice vote.

As Recorded By: _____
Sandra Illum, Secretary

Attested: _____
Thomas Cooke, Chairman