

Executive (KACC) Board Meeting
Thursday, October 11, 2018, 8:30 a.m.
Kankakee Area Career Center

Members Present

| | | | |
|--------------|----------------------------|-------------|-------------------------|
| Beecher: | Brad Cox | Bradley: | Scott Wakeley |
| Central: | Tonya Evans, Secretary | Grant Park: | John Palan, Chairperson |
| Herscher: | Richard Decman, Vice Chair | Manteno: | Lisa Harrod |
| Peotone: | Steve Stein | St. Anne: | Charles Stegall |
| Reg. Office: | Gregg Murphy | | |

Absent: Momence and Kankakee

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on October 11, 2018 at 8:31 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3) A motion was made by Mr. Decman, seconded by Ms. Evans at 8:32 a.m. to approve the Consent Agenda including Minutes from the September Regular and Closed Session Meetings, Accounts Payable, and Financial Reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 8) Director's Report: Mr. Kelley reported on the following:
- Mr. Kelley expressed his appreciation to the school districts who welcomed him and KACC representatives to their local School Board meetings. Mr. Kelley stated the information presented was well received.
 - Mr. Kelley reported on a recent System Director's Leadership Council meeting he attended in Springfield and provided updated information concerning reauthorization of Perkins V funds and emphasis on bolstering middle school CTE funding.
 - Perkins Funding Informational Meeting: Mr. Kelley invited KARVES area Principals for an informational session on Perkins Funding. Several schools were represented and follow-up continues.
 - KARVES Advisory Committee meeting was held October 4th. This meeting between KACC instructors, local area business and government officials proved to be an excellent exchange of information on business trends. Keynote speaker for the evening was Tim Nugent, President/CEO of Kankakee Economic Alliance. Mr. Nugent will be presenting information at the upcoming November KARVES Meeting on November 8th.

Mr. Cox questioned whether KACC/KARVES has considered the IL School District Asset fund's Money Market accounts for a better rate of interest. This was discussed. Dr. Decman mentioned he is receiving a better rate of interest at HomeStar Bank, and spoke about embarking on the purchase of other local district's bonds, which have netted a good rate of return. Mr. Stegall spoke of local bonds his district has also purchased as an investment tool in addition to supporting the community.

DISCUSSION/ACTION ITEMS

- 5) Approve FY2018 KARVES Annual Audit: Mr. Rick Blanchette, CPA from Russell Leigh & Associates was on hand this morning to review the FY2018 KARVES Annual Audit. Mr. Blanchette reviewed expenditures, revenues, actual vs. budget amounts per fund as well as year-end fund balances. No recommendations for change were made to the Board. A motion was made by Dr. Wakeley, seconded by Ms. Harrod at 8:44 a.m. to approve the annual audit review as presented. Motion carried by unanimous roll-call vote.
- 6) Approve FY2018 KACC Annual Audit: Mr. Rick Blanchette presented the FY2018 KACC Annual Audit. Mr. Blanchette reviewed expenditures, revenues, actual vs. budget amounts per fund as well as year-end fund balances. No recommendations for change were made to the Board. A motion was made by Ms. Evans, seconded by Ms. Harrod at 8:46 a.m. to approve the annual audit presented. Motion carried by unanimous roll-call vote.
- 7) Officer to Purchase 2083 Old Brick Road: A Motion was made by Mr. Cox, seconded by Dr. Wakeley at 8:46 a.m. to approve Offer to Purchase 2083 Old Brick Road Bourbonnais and Authorize Director, Matthew Kelley to sign all necessary documentation as KACC/KARVES' fiscal agent to complete the close of the sale of said property. Motion Carried by unanimous roll-call vote. Dr. Palan as to Mr. Kelley's opinion concerning the realtor involved with this purchase. Mr. Kelley made positive comments in regard to this sales/transactional process with Ms. Purdy. The sales price was \$274,900.00 and will close on October 26th.

INFORMATIONAL ITEMS

- 9) Principal's Report: Mr. Guerin spoke on the following topics:
 - a. Sophomore Day/Options and Opportunities Night: Mr. Guerin informed the group on the positive outcome of combining Sophomore Day with the KACC annual open house. Several area sophomores brought their parents back to KACC, not only touring the class, which interested them most, but the entire facility. There was also a good turnout of parents of our KACC junior and senior classes.
 - b. Student Advisory Council: Mr. Guerin spoke of being pleased with the first meeting of this school year. The council focused on the question How Do You Learn? Moreover, discussed growth mindset. Students were questioned on who has taught them best with additional other questions. Their answers are being tabulated for future conversations.
 - c. KARVES Advisory Committee: Mr. Guerin reiterated on what a wonderful meeting was held, mentioning the President of Aqua Illinois, two village mayors, and local CNA leadership people from KCC attended the meeting. Future meetings/opportunities to interact and continue the conversation are in the works.
 - d. Positive Referrals: Mr. Guerin highlighted students who have received a positive referral from their instructor and shared how much he and Mr. Papineau being the ones who call parents to let them know their son/daughter has received a positive referral.
 - e. Military Recruiter Day: In years past, KACC has welcomed recruiters to come to KACC on a variety of dates. This year, they will culminate in our MPR Room on December 14th. They will be given one more opportunity toward the end of second semester to return to speak with KACC students who are interested in these avenues.
 - f. Attendance: Mr. Guerin was delighted to report student attendance was 98% for the month of September.

Mr. Cox questioned if KACC is able to track where students are working post-graduation. Mr. Guerin stated that while KACC and KARVES reach out to business to learn what skills sets they are looking for in their current business environment, there

currently is no tracking mechanism. Once students graduate from KACC, we do not know their eventual path except on a limited basis (Some return to visit with instructors).

Dr. Palan commented he is pleased with the amount of information being placed on social media outlets, stating he has heard positive comments from students. Mr. Guerin thanked Ms. Argyelan and Ms. Miller as they do the majority of these posts.

ADJOURN

There being no further business, a motion was made by Mr. Cox, seconded by Ms. Harrod at 8:56 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D, Chairman