

Executive (KACC) Board Meeting  
KARVES Administrative Board of Control Meeting  
Thursday, November 8, 2018  
Brickstone Restaurant, Bourbonnais

*Members Present*

Beecher – Brad Cox  
Bradley – Scott Wakeley & Thomas Cooke (KARVES Chairman)  
Grant Park –John Palan (KACC Chairman) & Jerry Fick (KARVES Vice-Chairman)  
Herscher –Dr. Richard Decman (KACC Vice Chairman) and Laura Rewerts  
Kankakee – Derrell Williams  
Momence –Shannon Anderson & Sandra Illum (KARVES Secretary)  
Peotone –Steve Stein & Richard Uthe  
St. Anne – Kurt Moranz  
Regional Office – Gregg Murphy  
Kankakee Community College – Michael Boyd

Director – Matthew Kelley  
Assistant Director /Principal – Timothy Guerin  
Dean/Special Projects Coordinator – Lucas Papineau  
Recording Secretary – Alice Argyelan

*Absent: Central, Manteno*

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois was called to order on November 8, 2018 at 6:08 p.m.

**PUBLIC COMMENT**

KACC/KARVES' Board members welcomed Laura Rewerts, Herscher District; and, Darrell Williams, Kankakee District to the KARVES Board of Control. Each member gave a brief introduction of themselves and activities within their respective districts.

Mr. Kelley then thanked all board members for sharing their time and talents within the KARVES region. Each member received a Certificate of Appreciation and small gift.

**CONSENT AGENDA**

- 1-4. A motion was made by Mr. Uthe, seconded by Ms. Illum at 8:12 p.m. to approve the consent agenda including the minutes from the October Regular session of the Kankakee Area Career Center, minutes from the May KARVES/KACC Combined Regular and closed session meetings, accounts payable, and financial reports. Motion carried by unanimous roll-call vote.

**GUEST SPEAKER**

5. Timothy Nugent, President/CEO Economic Alliance of Kankakee County: Mr. Kelley introduced Mr. Nugent, highlighting his service to Kankakee County and the economic climate within. Mr. Nugent gave an extremely informative presentation (PowerPoint Slides accompany these minutes). Mr. Nugent highlighted the many areas of accomplishment and growth – spoke of the new Interchange, CSL &

Nucor expansions and job openings vs. population available to fill those positions, which limits expansion, etc. Dr. Wakeley commented that as educators, it is incumbent upon them, to help spread the word about all the great strides made in our region. Mr. Nugent agreed and stated he will attempt to make himself available to speak at school board members, share information/statistics which districts can then share with parents and students to reinforce the opportunities here in Kankakee County. Students, whether they return after graduating college, or stay here to enter the workforce while attending KCC or trade school/apprenticeships we need to demonstrate an the benefits of working and living in Kankakee County.

#### KANKAKEE COMMUNITY COLLEGE UPDATE:

6. Dr. Boyd provided information concerning KCC highlighting the following:
  - a. ATEC is just about ready to open – furniture is being delivered and classes will begin in January.
  - b. Transitional Math M.O.U. – Dr. Boyd stated he is not yet comfortable with the information sent earlier and assured everyone this is a work in progress and more communication will be coming.
  - c. Fall Ambassador Report: Dr. Boyd distributed copies and highlighted the fact he hopes the number of students from KACC moving on to KACC will grow.
  - d. Bridge Program: Dr. Boyd reported on working with Mr. Kelley to identify opportunities whereby KACC Students can move over to KCC the summer following completion of their 2-year program at KACC and their high school. The thought is to front-load their KCC program within their area of expertise as long as they have met skill sets and established metrics. The goal is to see students from KACC succeed in a post-secondary environment.
  - e. Other program areas discussed were Process Technology, Advanced Manufacturing, Computer Science with emphasis on Cyber Security, Hospitality Management.
  - f. Apprenticeship Agreement: Dr. Boyd spoke about this model and its inception with CLS Behring. Dr. Boyd explained how KCC faculty do go on site at CLS to help attendees transfer the skills learned in the classroom to the workplace. More students and additional companies are interested in this type of training opportunity. Riverside apprentices for C.N.A.'s and L.P.N.'s. The benefit of apprentice model was discussed.

#### DIRECTOR'S REPORT

7. Mr. Kelley took a few minutes to thank all those attending this evening who are a Veteran in honor of the upcoming Veteran's Day weekend. Mr. Kelley also mentioned the following:
  - a. Career Day for High School Students: Mr. Kelley brought the committee up to date on discussions with Barbie Watson-Brewer. KACC and Chamber will collaborate to broaden the business entities who participate in our career day event-type activities.
  - b. Education for Employment: Mr. Kelley spoke of his intent for more interaction with area employers to discern skill sets needed and show clear path to our students who may be able to graduate and walk right into a career. The jobs Mr. Kelley wants to highlight are those more than minimum wage with opportunity for students to develop a good foundation with a local employer. Mr. Kelley wants to eliminate the disconnect where employers do not have a clear understanding of the skill sets developed by completing KACC programs and the fact their skills are certainly transferrable.
  - c. Entry Level Workplace Certification: The KACC two-year programs are developed to provide college credit, certifications, internships and portfolios upon completion. Mr. Kelley used KACC's welding program as an example.
  - d. Dual Credit Update for Medical Terminology/C.N.A. Two-year completers: Mr. Kelley reported additional dual credit opportunities for the Medical Terminology Portion of this two-year program. Students can have anywhere between 13 to 14 College Credits, their C.N.A. Certificate and have completed a apprenticeship. Mr. Kelley spoke of how the Bridge Program with KCC fits in with this model.

- e. KACC Programming: Mr. Kelley spoke about potential course offerings to be added to the Career Center's menu – Multimedia Videography Design and Transportation and Logistics.
- f. House 21: Mr. Kelley was happy to report House #21 Sale closed on October 26<sup>th</sup>. Work has already begun on House 22, also located in Prairie Chase Subdivision.

#### DISCUSSION/ACTION ITEMS

- 8. Appoint Vice-Chairperson for KARVES Administrative Board of Control to Replace David Ruder: A motion was made by Mr. Cooke, seconded by Mr. Uthe, at 7:13 p.m. to appoint Jerry Fick, Grant Park Board Representative, to the position of Vice-Chairman of the KARVES Administrative Board of Control. Motion carried by unanimous voice vote.
- 9. Resolution for Disposition of Surplus Equipment: The Board members received a list of surplus equipment with their agendas. Mr. Kelley stated he will offer the equipment to KARVES member schools before going to general public to sell the equipment. A motion was made by Mr. Cox, seconded by Mr. Fick at 7:18 p.m. to approve the Resolution to Liquidate Surplus Equipment. Motion carried by unanimous roll-call vote.
- 10. PRESS Policy Updates for First Reading: A motion was made by Mr. Cox, seconded by Mr. Uthe at 7:20 p.m. to accept the PRESS Policy Updates for First Reading as presented. Motion carried by unanimous voice vote. The policies will be brought back to the December meeting for Second Reading and consideration for approval.

#### INFORMATIONAL ITEMS:

- 11. Principal's Report: Mr. Guerin thanked everyone for coming this evening and reported on the following:
  - a. School Visits: Mr. Guerin stated visited Grant Park, BBCHS and Peotone High Schools. Mr. Guerin mentioned how much he appreciates the opportunity to attend open houses. He will return to Peotone January 16<sup>th</sup>.
  - b. Workplace Excellence: Mr. Guerin gave an update on this professional development opportunity and how it will be embedded into KACC students' curriculum. Dr. Kris Condon from KCC has been facilitating this process. All KACC faculty, Messrs. Guerin and Papineau will earn certification.
  - c. KACC Student Advisory Council: The first Student Advisory Council meeting was held at KACC. Mr. Guerin distributed copies detailing student comments about their courses here as well as students' statements of advance for future KACC Students. The information demonstrates a group of thoughtful and serious students who appear to be fully engaged in their KACC educational opportunities.
  - d. National Technical Honor Society: Applications will be taken in January with the Induction ceremony to be held in February.
  - e. CSL Behring: The tour of this facility has been moved to December 4<sup>th</sup>. This will be an outstanding day. There are 20 spots – going first to Superintendents and Principals. If any openings remain, KARVES Board reps will be invited. Registration is on a first-come-first-serve basis.
- 12. Dean of Student/Special Projects Coordinator: Mr. Papineau addressed the following:
  - a. Internship Update: Currently, there are 150 KACC students who are engaged in an internship opportunity. More opportunities are being researched for Medical (including physical therapy and dental), Automotive Technology, etc. Mr. Papineau happily reported our faculty members are embracing a business community outreach to get them engaged in an internship opportunity.
  - b. House 22: Mr. Papineau stated he is making a concerted effort to go to the House 22 build site to keep apprised of the building process. He stated students are knee-deep in a variety of building activities and are doing a great job.
  - c. Counselors' Day: This annual event will be held on December 6<sup>th</sup>.

- d. Career Awareness Days: This annual event specifically designed for 8<sup>th</sup> grade students will be held April 9<sup>th</sup> and 10<sup>th</sup>. Mr. Papineau and Ms. Cailteux are looking into some programming changes for this year.
- e. Emerging Workforce Day: This event will be held in May, 2019.
- f. Manteno High School Visit: Mr. Papineau visited Manteno in order to speak with sophomores about the opportunities at KACC.
- g. Dual Credit: Dual College Credit Applications have been completed and submitted to the local colleges.
- h. Technology Interns: Mr. Papineau stated he has two student interns from KACC's Computer Technology Program. They have been working out extremely well thus far.
- i. Professional Development: Training Opportunities will be offered to KACC faculty for both Google Classroom and Google forms. These training sessions will be before school (approximately ½ hour before start time).

**OTHER BUSINESS**

Mr. Moranz questioned the potential for engaging more in the feeder schools at an earlier level than high school – potentially junior high students. Mr. Moranz stated this makes even more sense for smaller districts. Mr. Papineau stated KARVES definitely looks to see how to best engage the middle school student.

Mr. Cooke reminded everyone the next quarterly meeting of combined KACC-KARVES Administrative Board of Control meeting will be held on March 14<sup>th</sup>, 2019 at 6:00 p.m. The location for the meeting is not yet determined.

**ADJOURN:**

There being no further business to discuss, a motion was made by Mr. Fick, seconded by Mr. Uthe at 7:30 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice vote.

As Recorded By: \_\_\_\_\_  
Sandra Illum

Attested: \_\_\_\_\_  
Thomas Cooke, Chairman