

Executive (KACC) Board Meeting
Thursday, February 14, 2018
Kankakee Area Career Center

Members Present

Beecher	Brad Cox	Bradley:	Scott Wakeley (8:34am)
Central:	Tonya Evans, Secretary	Grant Park:	John Palan, Chairperson
Herscher:	Richard Decman, Vice Chairman	Manteno:	Lisa Harrod
Momence:	Shannon Anderson	Peotone:	Steve Stein (8:34 am)
St. Anne:	Charles Stegall	Reg. Office:	Patty High

Absent: Kankakee

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on January 17, 2019 at 8:32 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-3) A motion was made by Mr. Cox, seconded by Ms. Harrod at 8:33 a.m. to approve the Consent Agenda, including Minutes from the January Regular Session Meeting, Accounts Payable and Financial Reports. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 4) Mr. Kelley provided the Board with an update on activities since the last meeting including:
- Weather related closings: Mr. Kelley thanked everyone for their communications regarding the recent closings.
 - Tech Math: Mr. Kelley reported on conversations with representatives from KCC in this regard. The ultimate goal is to have Tech Math I and II embedded in KACC Curriculum. Dr. Wakeley stated he is very interested in how this will work. Questions raised about staffing issues and qualifications were discussed. Mr. Kelley explained his vision for this curriculum being a hybrid with both classroom and online components in order for students to complete the program and meet competencies giving students 3 credit hours in math at KCC. Dr. Wakeley gave a brief explanation of Tech Math I & II. Discussion ensued about dual credit, Accuplacer requirements, remediation, etc. Dr. Palan also expressed his interest in this program and seeing it proceed.
 - Law Enforcement Dual Credit: Mr. Kelley spoke about other Will County regional Law Enforcement students earning nine college credits in this program, compared to KACC/KCC students earning three dual college credits. Discussion of the variance ensued.
 - KCC Career Services Meeting: Mr. Kelley attended this meeting at Future Ceuticals in Momence. He was delighted to report there were topics including internships, job shadowing and summer employment opportunities. This company will participate in KACC's upcoming Emerging Workforce event on May 3.
 - Logistics/Transportation: Mr. Kelley spoke of a meeting he had with Mr. Todd Perzee from AN Webber Trucking. Topics included the incredible need for employees with a CDL in our local workforce and the potential for KACC to

incorporate CDL and forklift training. Mr. Kelley will report back on any progress made.

- f. Leadership Luncheon at ONU: Mr. Kelley complimented Dr. Walters on a fantastic presentation at this event.
- g. Insurance Coverages: Mr. Kelley reported on meeting with representatives from HomeStar Insurance to discuss potential of working with KACC.
- h. Chocolate Walk: Mr. Kelley reported 260 attendees visited KACC and the Cosmetology Salon on February 2. This event gives KACC more exposure with the local community.
- i. Disposition of Equipment: Mr. Kelley stated the Bid information will be published February 15. Once the paint booth is removed, Mr. Kelley will determine potential for cleaning out the space and making it suitable for Law Enforcement. Mr. Kelley's goal is to establish that part of the building as the public safety wing.
- j. CTE Month/CTE Week: Mr. Kelley expressed his appreciation to Ms. Harrod and Manteno School District for the generous offer to provide lunch next Thursday during CTE Week at KACC. The month of February is CTE Month.
- k. Ford Motor Company ACE Program: Mr. Kelley shared a brief video highlighting this program. Mr. Kelley reported he met with representatives from Court Street Ford and the Ford Asset Program. Co-Director of the Ford ASSET Program, Tom Fisher; Ford Field Service Engineer, Chris Lowe; and, Court Street Ford Service Manager, Jeff Swank, made presentations to the automotive technology students and then held a meeting with Messrs. Kelley, Guerin, Stafford and Papineau to discuss new opportunities for partnership. There are myriad ways this can benefit students i.e.: equipment, supplies, dual credit, internships, etc. Court Street Ford has hired four students from KACC, some of whom went on to Parkland College. As it stands, there are four Ford dealerships within a 40-mile radius of KACC.
- l. Perkins Grant Requests: Mr. Kelley disseminated information highlighting the procedure for requesting grant dollars for member district CTE programs.

Ms. Harrod expressed gratitude for Mr. Kelley always bringing new innovative opportunities to the table.

Mr. Stegall questioned e-learning and how it worked during the recent weather-closing days. An interesting discussion ensued concerning e-learning days, their perceived value to students and teachers, and bills coming up before legislature and potential for having to make up those days after all.

DISCUSSION/ACTION ITEMS

- 5) 2019-2020 KACC Calendar: The draft calendar presented was postponed until March due to noted schedule changes needing to be made. The calendar will reflect them and be brought back to the March meeting. Dr. Decman also noted his district might have a late start next year, but plans to transport students to KACC during that timeframe.
- 6) Multimedia Video Production: Mr. Kelley reported there are 20 students enrolled in this new program. There is good potential for more as not all schools have submitted enrollment information. Mr. Kelley further reported KACC has received resumes for six candidates, all of whom look solid. He anticipates beginning with phone interviews in the next week. Dr. Palan questioned the timeframe for identifying a final candidate, to which Mr. Kelley replied that he plans for the April Board Meeting.

PRINCIPAL'S REPORT

- 7) Mr. Guerin presented the following for his monthly Board Report:
 - a. Principals' Meeting: Mr. Guerin reported this group discussed e-learning in depth and shared policy and procedures being put in place. Mr. Guerin stated the lessons assigned were singular to that day of attendance. Student engagement exceeded his expectation. Mr. Evans questioned faculty responsibility to which Mr. Guerin stated

10:00 a.m. to 1:00 p.m. were office hours. He and Mr. Papineau did engage with faculty during that time. Everyone was responsible. Dr. Wakeley questioned whether E-Learning is really good for students, which stimulated conversation about value, pros and cons. When questioned on percentage of students engaged, Mr. Guerin replied approximately 50-60 percent.

- b. Moral Clause: Mr. Guerin spoke about potential to establish student agreements, i.e.: a moral clause for specific programs. Based upon curriculum content and exposure to the public, programs to be included are C.N.A. Training; Cosmetology, Child Development/Preschool Lab and Law Enforcement. Short discussion ensued. Mr. Guerin reported Mr. Kelley will ask a couple of Superintendents to join this conversation to develop models.
- c. Grading Committee: Mr. Guerin spoke about the goals of this committee and their efforts to shore-up and become more consistent on how the five categories of grades earned (both formative and summative).
- d. Workplace Excellence: Mr. Guerin and this committee joined Dr. Kris Condon to initiate the electronic badging of this program. Students will have the opportunity to earn five badges their first year and five badges the second year, with a Completion Badge in Workplace Excellence.
- e. Resource Officer: Mr. Guerin spoke to a recent meeting with Sheriff Downey concerning the potential for an officer to be on the premises from time to time. He will report on progress at a later date.
- f. College Day: This event will be held at KACC on Friday, March 1st. All KACC students will have an opportunity to speak with representatives from these colleges and trade schools.
- g. CSL Virtual Tour: This event has been scheduled for September 6th. Counselors from all KACC Attending schools are invited.
- h. NTHS: National Technical Honor Society Induction Ceremony is February 27, 6:30 p.m. in BBCHS' Auditorium. Mr. Guerin invited everyone to attend in support of his or her students. There will be 64 inductees. Mr. Stegall asked if schools received a list of their students. Mr. Guerin replied yes, this was sent yesterday to principals.

OTHER BUSINESS

- 1. Director Annual Review: Dr. Palan reminded everyone to please access the SurveyMonkey link to complete the review. The Executive Officers will be meeting with Mr. Kelley next Friday to inform him of the results.
- 2. Administrative Contracts: This topic will be placed on the Agenda for the March Meeting. Dr. Decman requested it be discussed in closed session. Dr. Palan stated that is his plan.

ADJOURN

There being no further business, a motion was made by Mr. Cox, seconded by Dr. Decman at 9:17 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D, Chairman