

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, May 16, 2019
Kankakee Country Club, Kankakee, IL

Members Present

Beecher – Brad Cox
Bradley – Scott Wakeley and Thomas Cooke (KARVES Chairman)
Grant Park – Jerry Fick (KARVES Vice-Chairman)
Herscher – Dr. Richard Decman (KACC Vice Chairman) and Jackie Reick
Momence – Shannon Anderson & Sandra Illum (KARVES Secretary)
Peotone – Richard Uthe
St. Anne – Kurt Moranz
Regional Superintendent – Frank Petkunas, Assistant Superintendent

Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
Recording Secretary – Alice Argyelan

Absent: Central, Kankakee and Manteno

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on March 14, 2019 at 6:01 p.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4. A motion was made by Mr. Uthe, seconded by Mr. Fick at 6:17 p.m. to approve the Consent Agenda, including minutes from the April Regular and closed sessions of the Kankakee Area Career Center, minutes from the March KARVES/KACC Combined Regular and closed session meetings, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

GUEST SPEAKER

5. Kevin Robinson, Court Street Ford and James Stafford, KACC Auto Technology Instructor: Following a brief introductory video, Mr. Robinson and Mr. Stafford made a presentation about the Ford Asset Program and collaboration with KACC as an intern site. Mr. Robinson mentioned the recruiting direction they are taking now which is to “grow your own.” Working with KACC Auto Tech students, Court Street Ford is able to better identify as a potential employee and then providing them support through part time employment and Ford Asset/ACE programs through Parkland College. Students who enter the program rotate every 8 weeks between Parkland College and Court Street Ford working toward Ford Master Technician certification. The most recent long-term investment in students was with Nate Brown and Noah Shelly. Those who complete a Master Technician program can earn \$100,000+. Angelle Vanderwarf, recently featured in the Daily Journal, will graduate KACC this week and begin

working as a service advisor. According to Mr. Robinson, Angelle will do very well considering her work ethic, disposition, demeanor and organizational skills. Mr. Robinson described her as a “Culture hire.” The Gentlemen highlighted other students as well. With the help of Chris Lowe, Field Service Engineer for Ford Motor Company, Ford is donating two engines and a car to the KACC Auto Technology program.

DIRECTOR’S REPORT

6. Mr. Kelley updated the members on the following topics:
 - a. KCC ATEC Building: Mr. Kelley spoke about this fabulous new building at KCC designed to focus on renewable energy.
 - b. Bridge Program with KCC: Welding Technology students and their parents attended a Bridge Program meeting. The Bridge Program, designed to offer the next course in the series of welding classes, will hopefully keep students in the habit of going to school. Eight KACC seniors and 4 junior students are scheduled to begin classes on June 3rd.
 - c. KARVES Advisory Board Meeting was recently held. Each KACC faculty member invited a businessperson to serve as an advisor. Mr. Kelley’s goal is to set the tone whereby businesses will invest in young people.
 - d. NUCOR Steel will host a meeting for local superintendents May 22. Mr. Kelley looks forward to attending.
 - e. June 10th is KACC’s 16th Annual Golf Outing. This outing funds scholarships for our students. There was \$20,000 awarded this past Tuesday, much of it coming from the proceeds of the outing.
 - f. Thanks KCC: Mr. Kelley once again expressed his appreciation for the partnership with Kankakee Community College. The Health Careers division hosted our entire C.N.A. and Medical Terminology/Basic Health Skills students for a full-day experience at KCC. Students received a tour, opportunity to talk to local employers and speak to current health career students and faculty. They were even treated to a nice lunch.

DISCUSSION/ACTION ITEMS

7. Approve Out of State Travel for Skills USA Competition, Louisville KY June 4 to June 29, 2019: Mr. Kelley informed the board Mr. Michael Gall, KACC Welding Technology Instructor, will accompany the Law Enforcement C.S.I. Team to compete at SkillsUSA National Competition. This is an incredible opportunity and well deserved as these students won first place at State Level. A motion was made by Mr. Cox, seconded by Mr. Uthe at 6:44 p.m. to approve out of state travel to Louisville, Kentucky June 24 to June 29, 2019. Motion carried by unanimous roll-call vote.
8. First Reading of KACC FY2020 Budget: Mr. Kelley called everyone’s attention to the budget information presented and reviewed revenues and expenses for FY2020. Mr. Cox questioned the source of \$300,000 of the estimated income. Mr. Kelley stated it is a carry-over amount still owed by the State. It will flow from KARVES to KACC. A motion was made by Mr. Uthe, seconded by Mr. Moranz at 6:49 p.m. to accept the first read of the KACC FY2020 budget. Motion was approved by unanimous roll-call vote.
9. First Reading of KARVES FY2020 Budget: Mr. Kelley review the KARVES Budget for next year, highlighting changes anticipated by the Illinois College Board taking a percentage of the Perkins funding, reducing KACC’s grant amount by \$20,000. A motion was made by Mr. Uthe, seconded by Mr. Moranz at 6:52 p.m. to accept the first reading of the KARVES FY2020 Budget. Motion carried by unanimous roll-call vote.
10. PRESS Policy for Second Reading and Approval: Following a brief discussion of the policies presented, a motion was made by Mr. Cox, seconded by Mr. Uthe at 6:54 p.m. to accept the second reading and approval of the Press Policies for Five-Year Review, Policy Update and omit approval of a

New Policy 4:190 Targeted School Violence Prevention Program. Motion carried by unanimous roll-call votes.

11. Administrative Contracts: Dr. Decman updated the KARVES Board member of the fact the administrative contract renewals were discussed last month in closed session. A motion was made by Mr. Uthe, seconded by Mr. Fick at 6:55 p.m. to accept the Administrative Contract renewals as presented. Motion carried by unanimous roll-call vote

INFORMATIONAL ITEMS:

12. Principal's Report: Mr. Guerin presented a set of slides to update the board members of a variety of activities and events taking place at KACC including:
 - a. NTHS: One of the 55 KACC Students inducted to the National Technical Honor Society (NTHS); Jacinda Garcia, Cosmetology Student from BBCHS, was awarded a scholarship of \$1,000. Mr. Guerin shared his goal of increasing NTHS membership to 60 next school year and continuing to up the bar both academically and technical skills.
 - b. SkillsUSA: KACC's Criminal Scene Investigation team will head to National Competition next month. KACC is very proud, as the competition level is very impressive.
 - c. CTE Signing Day: Seventeen students, accompanied by parents, employers, college representatives and local home school administrators participated in this event. Overall, it went extremely well. Mr. Guerin stated he wants to see this grow, doubling participants next year.
 - d. KCC Health Careers Day: Mr. Guerin stated the feedback from students was phenomenal. Mr. Guerin hopes this event can be replicated next year, only potentially earlier in the school year to help encourage students and help them see a clearer picture of the path forward.
13. Special Projects Coordinator/Dean of students: Mr. Papineau happily reported he has met all of the goals he presented to this group at the beginning of the school years. In addition, Mr. Lucas highlighted some special events:
 - a. 8th-Grade Day Career Awareness Program: This KARVES sponsored event went extremely well. Mr. Papineau thanked Teresa Cailteux for working to ensure 1,200 eighth graders had a meaningful day. Students had an opportunity to hear from a business panel, sharing inspirational and encouraging stories about their journey to success. The support from local businesses was great. CSL brought a team of six people, giving presentation on Robotics geared toward the 8th grade level. Students were engaged 100% of the time.
 - b. Emerging Workforce: Mr. Papineau, with the help of Ms. Cailteux hosted 22 local employers at the Career Center. Students received written information about the participating businesses and then allowed to select three informational sessions to attend during their normal class time. This program is only a few years old yet has earned a good reputation. This year, local businesses were calling and asking for an invitation to attend. Businesses ranged everywhere from Aqua Illinois, CSL, to Bickford House, Momence Packing/Johnsonville Brats to Urban Farmer. In some cases, students were able to get an employment application, some of whom are currently interviewing for positions.

OTHER BUSINESS

Mr. Cooke welcomed new KARVES Board Member, Jackie Reick, who will represent Herscher High School. Everyone welcomed Ms. Reick.

Mr. Cooke requested everyone please be sure to add the August KARVES/KACC Combined meeting to his or her calendar for August 8, 2019

ADJOURN:

There being no further business to discuss, Ms. Illum, seconded by Mr. Uthe at 7:07 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee, made a motion. Motion carried by unanimous voice vote.

As Recorded By: _____
Sandra Illum, Secretary

Attested: _____
Thomas Cooke, Chairman