

Executive (KACC) Board Meeting
Thursday, June 13, 2019
Kankakee Area Career Center

Members Present

Bradley:	Scott Wakeley	Central:	Tonya Evans, Chairman Pro-Tem
Grant Park:	Matt Maxwell	Manteno:	Lisa Harrod
Momence:	Shannon Anderson	St. Anne:	Charles Stegall, Secretary Pro-Tem
Peotone:	Steve Stein	Reg. Office:	Regional Office

Absent: Beecher, Herscher, Kankakee

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order June 13, 2019 at 8:34 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-5) A motion was made by Mr. Stein, seconded by Ms. Harrod at 8:35 a.m. to approve the Consent Agenda, including Minutes from the May regular session meeting of the combined KARVES Administrative Board of Control/KACC Executive Board, accounts payable, financial reports, accept the resignation of Danielle Norton and approve the hire of Kelley Eakins as ECE Preschool Lab Supervisor. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 6) Mr. Kelley thanked everyone for supporting the annual scholarship golf outing held this past Monday. Manteno High School won the annual School Challenge. Mr. Kelley stated the outing received an outpouring of support. Mr. Kelley then reported on the following:
 - a. Work to gear up for next school year is ongoing. Kelley Eakins, the new ECE Preschool Lab Supervisor will be a nice addition to the Early Childhood Education program. Mr. Kelley noted this program is not a "parenting" class, but a foundation for a career in education.
 - b. Met with Dr. Decman and Dr. Palan to discuss attendance policies as well as a disciplinary transition plan.
 - c. Mr. Kelley continues to pursue dual credit opportunities with KCC. He also mentioned working with JJC and Prairie State. The potential for new costs being presented by KCC will be a consideration.
 - d. School-wide curriculum work is being completed to ensure coursework aligns with the workplace.

DISCUSSION/ACTION ITEMS

- 7) Approve First Reading of Additional Language for Attendance and Discipline Policy noted in Student Handbook: Mr. Kelley called everyone's attention to the documents relating to this matter. Mr. Guerin presented a historical context for developing these procedures, noting attending KACC is a privilege, not a right. Mr. Anderson questioned the number of allowed absences, sharing his belief it may be too low a bar, needing to be more stringent. Mr. Guerin noted KACC grading is another component of attendance, whereby students lose 10 employability points per day when they are absent. Mr. Stegall noted certain programs have more stringent attendance requirements (CNA/Cosmetology). Dr. Wakeley stated that

BBCHS policy is not to allow a student to attend KACC second semester if they have failed first semester. Mr. Anderson questioned if there is a counseling component in the event a student is in jeopardy of failing. Mr. Guerin stated he is sending attendance and grade reports on a weekly basis. School counselors and principals are made aware so the opportunity for those counseling-type discussions can occur. Mr. Guerin complimented the Board on the fact their building leaders are very good about communicating situations to KACC when special circumstances need to be addressed. Dr. Wakeley stated BBCHS is embracing a similar policy. He stated he will not sign off on a failing grade unless the student's parent/guardian has had minimum of three telephone conversations (no message left or email or robo-call). Dr. Wakeley shared his believe there should be no surprises and spoke about the increasingly casual attitudes concerning attendance.

- 8) Approve Administrative and Support Staff Wages for FY2020: A motion was made by Dr. Wakeley, Seconded by Ms. Harrod at 8:59 a.m. to approve 2.66% increase in Administrative and support staff wages for FY2020. Motion carried by unanimous roll-call vote.
- 9) Approve Reappointment of Jennifer Phillips as Treasurer and FY2020 Treasurer's Bond: A motion was made by Dr. Wakeley, Seconded by Mr. Stegall at 9:00 a.m. to reappoint Jennifer Phillips as KARVES/KACC Treasurer and approve the Treasurer's Bond as presented. Motion carried by unanimous roll-call vote.
- 10) Approve Closed Session Resolution: A motion was made by Ms. Harrod, seconded by Mr. Stein at 9:02 a.m. to approve the Closed Session Resolution. Motion carried by unanimous roll-call vote.
- 11) Approve Moving the July KACC Executive Meeting to July 18, 2019 at 8:30 a.m.: Following a short discussion a motion was made by Mr. Stein, seconded by Mr. Stegall at 9:05 a.m. to move the July KACC Board meeting to July 18, 2019 to ensure a quorum. Motion carried by Voice Vote.
- 12) Nominate/Approve FY2020 KACC Executive Offer Appointments effective July 1, 2019: A motion was made by Mr. Stein, seconded by Ms. Harrod at 9:06 a.m. to nominate and approve the current KACC Executive Board Officers of Dr. Palan, Chairman; Dr. Decman, Vice-Chairman and Tonya Evans, Board Secretary. Motion carried by unanimous voice vote.

PRINCIPAL'S REPORT

- 13) Mr. Guerin reported on the following items:
 - a. Positive Referrals: Mr. Guerin stated that he and Mr. Papineau made 295 parent phone calls for the positive referral program over the course of the school year.
 - b. Preliminary enrollment stands at 810 students for FY2020
 - c. Welding Enrollment: One hundred-thirty (130) students requested welding program, yet 93 slots are available. Mr. Guerin informed the Board of the process followed to inform the counselors of the need to reduce their numbers in the program and reevaluate who will attend. Mr. Kelley mentioned the potential for a zero hour class if, in fact, there were 15 students enrolled. Dr. Wakeley suggested the zero hour offer be given to students who were removed from enrollment in the event they have the ability and willingness to attend an early-morning program. Mr. Guerin asked the Board to share that option with their building leaders.
 - d. Mr. Guerin spoke about the Transition Policy presented earlier in the meeting. He called everyone's attention to the statement "At the discretion of the KACC Principal, student may be transitioned back to their home district and removed from KACC enrollment." Dr. Wakeley spoke of his experience when he was a Dean at Central High School and the real sense of import on being a responsible member of any KACC program or risk being removed from enrollment. Dr. Wakeley also questioned how KACC, and other schools, are going to enforce marijuana use in

their disciplinary policies considering the legalization within the State of Illinois. Mr. Stegall stated a school's ability to accept Federal funds might be impacted if a school does not comply with federal law. Discussion ensued. Dr. Wakeley shared his district will treat a marijuana infraction the same as use of alcohol, as both are against the law for someone under the age of 21.

ADJOURN

There being no further business, a motion was made by Mr. Stegall, seconded by Ms. Harrod at 9:15 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Charles Stegall, Secretary Pro-Tem

Attested By:

Tonya Evans, Chairman Pro-Tem