

Executive (KACC) Board Meeting
Thursday, July 12, 2018
Kankakee Area Career Center

Members Present

Central:	Tonya Evans, Secretary	Grant Park:	John Palan, Chairperson
Herscher:	Richard Decman, Vice Chair	Manteno:	Lisa Harrod
Peotone:	Steve Stein	St. Anne:	Charles Stegall
Reg. Office:	Patricia High		

Absent: Beecher, Bradley, Kankakee, Momence

Minutes

The regular meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order on July 12, 2018 at 8:35 a.m.

PUBLIC COMMENT
CONSENT AGENDA

- 1-7) A motion was made by Mr. Stein, seconded by Ms. Harrod at 8:36 a.m. to approve the consent agenda including Minutes from the June Regular and Closed Session Meetings, accounts payable, financial reports, hire of Melissa Kapidis and Jami Meredith, hire of a C.N.A. Clinical Supervisor and, approve the FDIC Depository Institutions as presented. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 8) Director's Report: Mr. Kelley reported on the following:
- CTEI-Perkins Grants: Mr. Kelley stated our FY 2018-2019 grants have been approved.
 - GATA Audit: Mr. Kelley informed the Board KARVES/KACC will undergo a GATA Audit this year.
 - Professional Development: Mr. Kelley reported that Mr. Guerin has been working with faculty members, both new and current staff, on curricular adaptations and modifications to enhance programs at KACC.
 - Building Improvements: Mr. Kelley spoke about several improvements being made around the building and that he looks forward to their completion.
 - Teacher's In-service will be held August 15, 16, 17, with students returning on the 20th of August.
 - Dr. Decman questioned Mr. Kelley if he was aware of someone in the Industrial Arts area who may be looking for employment. Short discussion ensued. Mr. Kelley will reach out to other EFE's to inquire on potential candidates.

DISCUSSION/ACTION ITEMS

- 9) Approve Closed Session Resolution: A motion was made by Ms. Evans, seconded by Mr. Stein at 8:42 a.m. to approve the Closed Session Resolution as presented. Motion carried by unanimous roll-call vote.
- 10) Approve Prevailing Wage Resolution: A Motion was made by Dr. Decman, seconded by Ms. Stegall at 8:42 a.m. to approve the Prevailing Wage Resolution as presented. Motion carried by unanimous roll-call vote.

- 11) Reappoint Jennifer Phillips KARVES/KACC Treasurer and Approve Treasurer's Bond: A motion was made by Dr. Decman, seconded by Ms. Harrod at 8:43 a.m. to approve the reappointment of Jennifer Phillips as Treasurer and approve the renewal of the Treasurer's Bond. Motion carried by unanimous roll-call vote.
- 12) Approve Second Read/Final Approval PRESS Policies: A motion was made by Ms. Evans, seconded by Ms. Harrod at 8:44 a.m. to approve the second reading and acceptance of the PRESS Policies as presented. Motion carried by unanimous voice vote.
- 13) Five-Year Policy Review: A motion was made by Ms. Harrod, seconded by Dr. Decman at 8:45 a.m. to approve the policies presented for five-year review without any changes. Motion carried by unanimous voice vote.
- 14) PRESS Policy Updates – First Reading: A Motion was made to accept the first reading of the PRESS policies as presented. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS

- 15) Principal's Report: Mr. Guerin provided information on the following topics/activities from the past month:
 - a. Curriculum Planning/Updates: Mr. Guerin has been working with faculty from the C.N.A., Welding, Law Enforcement, Child Development, and Automotive Technology programs. Mr. Guerin stated he believes the work done was well received by the instructors as they see the benefits for their students.
 - b. C.N.A. Full-time Clinical Lab Supervisor: Mr. Guerin stated an offer of employment was made for this position. The final selection will be presented at the August meeting.
 - c. Work Place Excellence Program: Mr. Guerin will meet today with Dr. Kris Condon to sign the contract for this program.
 - d. Cosmetology: Interviews for a Part-time cosmetology instructor will take place August 4-6. Of the candidates, Mr. Guerin hopes to identify both the part-time employee and engage others to work as a substitute.
 - e. New Employee Orientation: Initial onboarding meetings will be August 8- 9th. There are five new employees starting this school year.
 - f. Teacher Observation/Evaluation: Mr. Guerin has this scheduled for the 2018-19 school year.
 - g. Employee Professional Development: Mr. Guerin will be meeting this morning with Ms. High to work on plans for the upcoming year.

CLOSED SESSION

A motion was made by Dr. Decman, seconded by Mr. Stein at 8:47 a.m. to move to a Closed Session to consider information regarding Employment, and Contract Negotiations, collective negotiating matters between KACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, [5 ILCS 120/2(c)(2)]. Motion carried by unanimous roll-call vote.

REOPEN SESSION:

The KACC Executive Committee returned to open session at 9:09 a.m.

ADJOURN

There being no further business, a motion was made by Dr. Decman, seconded by Ms. Harrod at 9:10 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____
Tonya Evans, Secretary

Attested By:

John Palan, Ed.D, Chairman