

KARVES Administrative Board of Control Meeting
Thursday, May 11th, 2023
Brickstone, 6:00 p.m.

Members Present

Bradley-Matthew Vosberg & Jennifer Edmonds
Central- Tonya Evans & Shonna Beckman
Herscher- Pat Daly
Peotone –Steve Stein & Richard Uthe (Chairman)
St. Anne-Charles Stegall & Kurt Moranz
Regional Office – Frank Petkunas

Executive Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
School Counselor- Crystal Pena
Recording Secretary –Amy Gorecki

Absent: Beecher, Grant Park, Kankakee, Manteno, Momence

Minutes

The regular meeting of the Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on Thursday, May 11th, 2023 at 6:13 pm.

PUBLIC COMMENT.

CONSENT AGENDA

- 1-3) A motion was made by Dr. Vosberg, seconded by Ms. Beckman at 6:14 p.m. to approve the Consent Agenda including Minutes of November's KACC/KARVES Executive Board Regular Session meetings; accounts payable; financial reports. Motion carried by unanimous voice vote.

Guest Speaker

Mr. Tim Weston from Riverside Healthcare presented on the partnership with KACC. Tim spoke about the local talent and creating pipelines with students from KACC.

- a) In 2021, KACC/Riverside started the cohort collaboration, exposing students early on the health care careers. The first program was an 8-week internship with 8 students. Out of these 8 students, 7 were hired on and 3 are still employed.
- b) In 2022, Kristin Anderson joined Riverside and built out more opportunities for students while debriefing each after the internship opportunity. After students completed the internship, a \$500 stipend was given to them.
- c) In 2023, 8 interns have been accepted for this coming summer to job shadow
- d) Riverside is now offering career exploration camps with all local high schools. This is a one-day event where students can tour and visit different departments to see the opportunities within healthcare.

KCC UPDATE

DIRECTOR'S REPORT/DISCUSSION ITEMS

- 4) Mr. Kelley thanked everyone for being at the meeting and welcomed the new board members.
 - a) Mr. Kelley spoke about Mr. Guerin attending Fox Valley Career Center in April for Chief Leeson who will be retiring this year. There was a nice ceremony that was held for Chief Leeson. He has been with KACC for 8 years and will be missed. Chris Vahl will be joining us in August for EMT-B.
 - b) Mr. Kelley thanked Dr. Vosberg for being part of the Economic Alliance. Great opportunity to bridge education with careers.
 - c) In April KACC hosted Emerging Workforce which was a huge success and June 5th is the 19th Annual KACC Golf Outing.

DISCUSSION/ACTION ITEMS

- 5-6) Approve the hire of Foundations of Education Instructor, Tiffany Miller and Health Careers Paraprofessional, Nick Gilwa. A motion was made by Dr. Vosberg, and seconded by Ms. Beckman at 6:48 pm. Motion carried by unanimous voice vote.
- : 7) Approve the first reading of PressPlus 111 update. A motion was made by Ms. Beckman and seconded by Mr. Daly at 6:49 pm. Motion carried by unanimous voice vote.
- 8) Attached is the KARVES/KACC Fiscal Year 2024 Meeting Schedule.
- 9) First Reading of KARVES and KACC Annual Budget Proposals. A motion was made by Ms. Ms. Edmonds and seconded by Mr. Daly at 6:53. Motion carried by unanimous voice vote.
- 10) Reminder the next meeting in August, we will need to nominate a new Vice Chair and secretary.

KARVES INFORMATIONAL ITEMS:

- 11) Principal's Report: Mr. Guerin welcomed everyone and expressed his appreciation for everyone Mr. Guerin reported for both the Principal's report:
 - a. Mr. Guerin thanked Ms. Evans for her dedication and commitment over the years and wished her the best on her upcoming retirement.
 - b. KACC hosted the first signing day since 2019. It was a great success and 66 students made a commitment. Mr. Guerin thanked Ms. Pena and her team for all of their hard work and sacrifice. Mr. Guerin also thanked Multimedia Instructor, Mr. Bozek, for the great photos and work with his students.
 - c. Curriculum updates: EMT-B will start next year. The national test for EMT is extremely difficult and the current pass rate is only at 50%. So going to plan and work hard to surpass this number.
 - i. Foundations of Education will be participating in internships within primary and middle schools in their home district. Working on fitting the gap among educators. Foundation 1 will still be Pre-K Lab and Foundation 2 will be K-8.
 - ii. Computer Tech Program: Moving away from hardware and moving to networking and cyber security.
 - d. Mr. Guerin spoke about soft skills and workplace excellence. Mr. Guerin spoke that students have received 4,306 "micro badges" Students have been able to take the test and then share them on their electronic portfolios and LinkedIn. Students have shared their badges with an 87% acceptance rate while the national average is 67%
- 12) Special Projects Coordinator/Dean of Students: Mr. Papineau spoke of his activities from the Dean of Students' perspective and the Special Projects Coordinator. Highlights include:
 - a. Mr. Papineau spoke about loving this time of year. It is the time to shift focus from student to planning. Looking to update mental health days and align with schools. Last

year, Mr. Papineau worked with all of the schools to align the KACC handbook, so not many changes will take place.

- b. There are 464 students that will receive dual credit from three different colleges.
- c. Fiber Optic Planning: This is behind schedule with Comcast. They are currently running about a week behind schedule with the construction, but still working on a June timeframe. Once this is set, will work with DuraTech and Ruder.

13) School Counselor: Ms. Pena spoke about her activities and perspectives.

- a. Ms. Pena spoke about KACC Key word this year and it is Level UP, and that is exactly what her department in Career Services has been doing.
- b. Great connection with schools, and counselors. Working on more internships and making sure transcripts are solid and look great.
- c. On College & Trades Day, there were 26 College & Trades Day and 28 businesses attended the Emerging Workforce Day. Overall great feedback from students.

ADJOURN:

There being no further business a motion was made by Mr. Petkunas, seconded by Ms. Beckman at 7:14 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice-vote.

Note: The next meeting of the KARVES Administrative Board of Control/KACC Executive Committee will be held on August 10, 2023, 6:00 p.m., at a location to be determined.

As Recorded By: _____
KARVES Administrative
KARVES Board Secretary

Attested: _____
Richard Uthe
KARVES Board Chairman