

KARVES Administrative Board of Control Meeting  
Thursday, March 14, 2024  
Brickstone, 6:00 p.m.

*Members Present*

Bradley- Jennifer Edmonds (Secretary)  
Central- Matthew Maxwell & Shonna Beckman (Vice Chariman)  
Momence- Shannon Anderson & Coley Halpin  
Herscher- Richard Decman & Joe Powers  
Peotone –Steve Stein & Richard Uthe (Chairman)  
St. Anne-Ramie Kolitwenzew

Executive Director – Matthew Kelley  
Assistant Director /Principal – Timothy Guerin  
Dean/Special Projects Coordinator – Lucas Papineau  
Recording Secretary –Amy Gorecki

*Absent: Beecher, Grant Park, Kankakee, Manteno, Regional Office*

Minutes

The regular meeting of the Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on Thursday, March 15, 2024 at 6:15pm.

PUBLIC COMMENT  
CONSENT AGENDA

1-3)) Approve the Consent Agenda including Minutes of November KACC/KARVES Executive Board Session Meetings; February's accounts payable; financial reports. A motion was made by Herscher seconded by Bradley at 6:17 pm. Motion carried by unanimous voice vote.

GUEST SPEAKER

Mr. Guerin introduced guest speaker, Tiffany Miller, Foundations of Education Instructor. Ms. Miller highlighted the following:

- a) First year at KACC and making great strides. Year 1 Students are currently working on Gateway Level 1 credentials
- b) First year students are also rotating into working preschool lab
- c) Students are also responsible for teaching each other the chapters/curriculum. At the end of the year they will have approx. 320 hours.
- d) Ms. Miller thanked Kankakee for donating Frog Street Curriculum and working with teachers to lesson plan well
- e) Year two students are interning k-8 and will receive approx. 6 college credit hours.
- f) Most exciting time is bridging Gap from high school to college. Students will be able to apply for a paraprofessional. The goal is to graduate and go straight into the workforce.
- g) Continuously working with KACC Daily 5 and working on good habits with students.

DIRECTOR'S REPORT/DISCUSSION ITEMS

- 4) Mr. Kelley thanked everyone for being at the meeting and welcomed everyone.
  - a) Mr. Kelley spoke about the papers that are in the folder at the table.
  - b) Mr. Kelley spoke about signing day coming on May 2<sup>nd</sup> and excited to highlight student commitments.
  - c) US Dept of Labor: looking to lower apprenticeship to age 17 to apply. Continuously working with the unions to have two year apprenticeships with industry standards. KACC is ahead of the game and look forward to continue the growth.
  - d) PACE Rubric: Where students should be from 8<sup>th</sup> grade to senior year.
  - e) Career Exploration: Started with 6 junior high schools. 4 schools are active. Will continue to look at feasibility of the program and if there are other platforms
  - f) Continuing to look at larger colleges/universities for dual credit.

#### DISCUSSION/ACTION ITEMS

- 5) Approve the termination of Mark Jensen. A motion was made by Herscher, seconded by Bradley at 6:38 pm. Motion carried by unanimous voice vote
- 6) Approve the hire of Tim Koerner for Computer Technology beginning August 2024. A motion Was made by Herscher, seconded by Momence at 6:39 pm. Motion was carried by unanimous Voice vote.
- 7) Approve the rehire of Dean of Students/Special Populations-Lucas Papineau. A motion was Made by Bradley, and seconded by Central at 6:40 pm. Motion was carried by unanimous voice Vote.

#### KARVES INFORMATIONAL ITEMS:

- 8) Principal's Report: Mr. Guerin welcomed everyone and expressed his appreciation for everyone Mr. Guerin reported for both the Principal's report:
  - a) Mr. Guerin congratulated Lucas and thanked him for all he does.
  - b) Thank you Ms. Gorecki & Ms. Mallindine for putting together Glo Bingo Fundraiser for the school.
  - c) NTHS Ceremony was a great success. Record number 82 students were inducted and completed in 34 minutes.
  - d) Emerging workforce is April 12<sup>th</sup> and businesses will do on sight interviews.
  - e) signing day is in May and hoping to double the number of students signing this year.
- 9) Special Projects Coordinator/Dean of Students: Mr. Papineau spoke of his activities from the Dean of Students' perspective and the Special Projects Coordinator. Highlights include:
  - a. Mr. Papineau thanked everyone for the rehire and spoke to loving his job.
  - b. Dean/Assistant Principal Meeting is next week. Will be discussing how to turn negatives into positives and ask the questions, "What are the schools doing to build relationships, Making connections, and staying positive."
  - c. Approximately 600 out of 750 students are being offered dual credit. Continuing to build on dual credit and offering students more.
  - d. Technology: Finally have fiber ran through the building. The next phase is during spring break
  - e. Planning for computer tech to be offered again in the fall. Excited to see where the class will go.
- 13) School Counselor: Ms. Pena spoke about the following:
  - a. Always looking to promote departments and all of the positive things going on.
    - i. Workplace Excellence
    - ii. Career Coaching
    - iii. Essay writing/connecting resources
  - b. Dual Credit: transferrable credits. We work with private schools/colleges to accept college dual credits.

- c. Every student has employability points daily they can earn. These points constitute 40% of their grade.
- d. Best of the best students will receive a 2 year diploma from KACC.
- e. During Career Coaching students work on personal brandings. Also, creating emails, understanding interviewing, learning networking, Linked IN, and even financial planning.
- f. Internships: Year 1 there were 51 internships, year 2 was 59 student interning, and this year we are on track for 109 students.
  - i. Students do have to qualify for internships
  - ii. Great job to Scott for preparing students and doing Mock Interviews.

ADJOURN:

There being no further business a motion was made by Herscher, seconded by Momence at 7:15 p.m to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice-vote.

Note: The next meeting of the KARVES Administrative Board of Control/KACC Executive Committee will be held on May 9, 2024, 6:00 p.m., at Brickstone

As Recorded By: \_\_\_\_\_  
Jennifer Edmonds  
KARVES Board Secretary

Attested: \_\_\_\_\_  
Richard Uthe  
KARVES Board Chairman