

KARVES Administrative Board of Control Meeting  
Thursday, August 15, 2024  
Brickstone, 6:00 p.m.

*Members Present*

Beecher-Jack Gaham & Ashley Belt  
Bradley- Mathew Vosberg  
Central- Matthew Maxwell & Shonna Beckman  
Herscher- Richard Decman  
Kankakee-Teresa Lance  
Momence- Shannon Anderson  
Peotone –Richard Uthe (Chairman)  
Regional Office-Frank Petkunas

Executive Director – Matthew Kelley  
Assistant Director /Principal – Timothy Guerin  
Dean/Special Projects Coordinator – Lucas Papineau  
Recording Secretary –Amy Gorecki

*Absent: Grant Park, Manteno, St. Anne*

Minutes

The regular meeting of the Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on Thursday, August 15, 2024 at 6:15 pm.

PUBLIC COMMENT  
CONSENT AGENDA

1-3)) Approve the Consent Agenda including Minutes of May KACC/KARVES Executive Board Session Meetings; July's accounts payable; financial reports. A motion was made by Dr. Decman seconded by Ms. Beckman at 6:17 pm. Motion carried by unanimous voice vote.

GUEST SPEAKER

Mr. Guerin introduced the guest speaker, D14 Aviation Chris, Josh, and Craig. D14 Aviation highlighted the following:

- a) The curriculum has been built providing a foundation of aeronautical knowledge for aspiring aviators.
- b) AOPA STEM Curriculum is able to be used as highschool credit and tailored to suit the program needs
- c) Students will receive endorsement to take their knowledge test (private pilots license)
- d) Students will gain significant advantage should they pursue a field in aviation
- e) AOPA Provides a materials list for the curriculum and an estimated cost of 1500-2000 per 20-25 students.
- f) This program has full support at Governor's State University.

KCC UPDATE:

Dr. Sewell highlights the following:

- a) Faculty met on 8/14. Excited to have 10 new instructors. There are over 200 new first year students starting as well.
- b) Currently focusing on the 2025 strategic plan.
- c) Working on a dual credit advisory board to work together to make communication stronger.

DIRECTOR'S REPORT/DISCUSSION ITEMS

- 4) Mr. Kelley thanked everyone for being at the meeting and welcomed everyone.
  - a) Mr. Kelley introduced Jessica Rattin, Career Coaching Coordinator.
  - b) Mr. Kelley spoke about his meeting with parchment, and looking to continue to highlight the two year students with diploma. Having comprehensive records and housing college credits.
  - c) Received a \$100,000 grant from Patrick Joyce and looking forward to looking into the infrastructure more.
  - d) Also received a Foundations of Education grant.
  - e) Continuing to work with UScience career plan. Three schools are currently signed up and working on individualized career plans.

DISCUSSION/ACTION ITEMS

- 5) Approve the resignation of Melinda Mattox. A motion was made by Dr. Decman, seconded by Ms. Beckman at 7:15 pm. Motion carried by unanimous voice vote
- 6) Approve the hire of Brianna Koskinas, Allison Zimmer, and Marissa Dunn. A motion was made by Dr. Vosberg, seconded by Dr. Lance. Motion was carried by unanimous voice vote.
- 7) Approve the final reading of Press Plus 115. A motion was made by Mr. Anderson, seconded by Dr. Gaham. Motion was carried by unanimous voice Vote.
- 8) Approve the final reading of KARVES And KACC Preliminary Annual Budget. A motion was made by Dr. Vosberg, and seconded by Dr. Decman. Motion was carried by unanimous voice vote.

KARVES INFORMATIONAL ITEMS:

- 9) Principal's Report: Mr. Guerin welcomed everyone and expressed his appreciation for everyone Mr. Guerin reported for both the Principal's report:
  - a) Mr. Guerin spoke about current enrollment. We currently have a full time and excited for a great year ahead.
  - b) There was 4 days of new and newer teacher training. Jason Kennedy presented and looking forward in collaborating with Central School District.
- 10) Special Projects Coordinator/Dean of Students: Mr. Papineau spoke of his activities from the Dean of Students' perspective and the Special Projects Coordinator . Highlights include:
  - a) Mr. Papineau spoke about the first couple of days of student arrival.
  - b) Continuing to build on students and feedback. Updated the handbook, and reinstating student contracts this year. Filling our toolbox for chronic disciplines. Also updating this year video policy so everyone can view it when they are available saving time.
  - c) Dual Credit-Starting earlier this year, which is great. Have taken over the IEP and 504 partnerships and getting that in for all of the teachers.
  - d) Comcast-Getting closer. They are coming out next week to schedule the running of the wires.

ADJOURN:

There being no further business a motion was made by Ms. Beckman, seconded by Dr. Gaham at 7:25 p.m to adjourn the meeting of the Kankakee Area Regional Vocational Education System's

Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice-vote.

Note: The next meeting of the KARVES Administrative Board of Control/KACC Executive Committee will be held on November 14, 2024 6:00 p.m., Brickstone.

As Recorded By: \_\_\_\_\_  
Jennifer Edmonds  
KARVES Board Secretary

Attested: \_\_\_\_\_  
Richard Uthe  
KARVES Board Chairman